Ash-Lee La Fortune

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# Skills

- Creative problem solver

- Exceptional communication skills

- MS Windows proficient

- Quick learner

- Attention to detail

- Positive and friendly

- Goal-orientated

- People-orientated

- Detail-orientated

# Education

* Iere High School, Degannes Village, Siparia
* CSEC| JUNE 2011
* Mathematics – GRADE 2
* English Language – GRADE 2
* English Literature – GRADE 2
* Spanish – GRADE 2
* Biology – GRADE 3
* Chemistry – GRADE 3
* Geography – GRADE 3
* Information Technology – GRADE 3

# Experience

## [October 2016] – [September 2017]

### Customer Service Representative |Dominos Pizza | Stourbridge

At this job I was responsible for many tasks such as

- data entry

- cash register

- taking orders

- cleaning

- food preparation

- dealing with complaints

- interacting with customers

## [November 2017] – [Present]

### Security Officer| Innovative Security Technologies Ltd | San Fernando

At this job the following are some of the duties performed are Reception, crowd control, traffic control etc.

* Monitoring and authorising entrance and departure of vehicles, cargo trucks and visitors.
* Detecting suspicious activities and watching for criminal acts and rule infractions.
* Monitoring and authorising entrance and departure of employees and visitors.
* Circulating among visitors, customers and employees to preserve order and protect property.
* Writing reports on property damage, theft, presence of unauthorized persons and unusual occurrences.